
Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin Clerk: Katrina Baker MBE MILCM

FINANCE & AUDIT COMMITTEE

Minutes of the meeting held on Monday, 22nd February 2021 at 8p.m. via Zoom

Present: Councillor H Unwin
Councillor S Unwin
Councillor S Vaughan-Hodkinson
Councillor C Turley
Councillor L Ricketts
Councillor V Holt

In Attendance: Katrina Baker, Clerk

FA21/678 Welcome

Councillor H Unwin welcomed members to the meeting and thanked them for attending, with apologies for the late start due to the previous meeting over-running.

FA21/679 Apologies

Councillor S Snell Hospital Appointment Accepted

FA21/680 Declarations of Interest

Councillor H Unwin Matters relating to Randlay Community Centre and FoHRV
Councillor S Unwin Matters relating to RCC and Randlay Rockets and FoHRV
Councillor C Turley Matters relating to FoHRV
Councillor S Vaughan-Hodkinson Matters relating to FoHRV

FA21/681 Minutes of the meeting held on 4th January 2021

It was proposed by Cllr S Unwin and seconded by Cllr C Turley, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 4th January 2021 are a true record and they will be signed by the Chairman.
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FA21/682 Matters Arising from the Minutes

None

FA21/683 Financial Matters

a) Financial Position

The balance in the current accounts at the end of December is £194, 850. This is due to grant funding available and a refund which had been identified from an overpayment to TWC in 2017.

b) Payments Against Budget

A copy of the report, as at end of January 2021, had been circulated and Members discussed the various subject totals which show an underspend in all areas.

The Clerk expressed appreciation to all the Staff who have continued to support the Parish Council through difficult times and have adjusted their ways of working and reduced their hours in order to ensure that savings have also been possible on the salaries budget.

The savings will enable the Parish Council to carry forward balances to 2021/22 and therefore offer services and facilities to the community, in line with the Parish Strategy, but that had not previously been included due to other financial pressures.

c) Revised Budget for 2021/22

Members had received a copy of the draft for consideration which had taken into account changes to staffing. However, no changes have been included to the community building budgets at this time, and until more information is available as to when they can re-open for use by the contract and private hire users.

The proposed budgeted income (dependent on restrictions and mitigations) of £30,000 enables the use of balances to reduce to £91,977.

FA21/684 Parish Digital Screens

The projects reflect the Parish Strategy, however, following the presentation at the Asset & Property Committee meeting regarding the Digital Signs, Members discussed the importance of the provision and that this is part of the strategy to ensure effective communication links are in place with the community.

Members agreed that a five-year maintenance contract should be included, with a break clause if needed. Consideration should also be given to relocating the screen from Hall 3 to an external position where more people will be able to see and peruse the information. It was proposed by Councillor H Unwin and seconded by Councillor Ricketts, all were in favour and thus it is

RECOMMENDED that £3500 be included in the budget. Prior to the Full Council consideration, more information will be gathered regarding an alternative location for one TV.

FA21/685 Youth Provision Partnership – Employment of a part time project officer

As discussed previously and included in the Parish Strategy, the Parish Councillors were keen to ensure that the YPP is in a position to support SNAC@HARP and to enhance the support for local families, especially with young people and SEND. Councillor Ricketts had attended meetings with TWC and confirmed the support for the Partnership, especially in relation to Special Needs and Disabilities, as well as all young people under the age of 19.

It had been disappointing that the funding bid prior to lockdown had been withdrawn, however, it is good news that it will be re-launched in the near future. In the meantime, it was proposed by Councillor Ricketts and seconded by Councillor Vaughan-Hodkinson that £12000 be included in the budget for the employment of a part time YPP project officer. All were in favour and thus it is

<p>RECOMMENDED that £12000 be included in the Partnership Budget to enable the Personnel Committee, with TWC, to engage the services of a part time project officer for the work of the Parish Councils Youth Provision Partnership.</p>

FA21/686 Other Matters

Members discussed the important of promoting the work of the Council and the appropriate use of social media.

FA21/687 Date of the next meeting

As per the schedule for the new municipal year that will be circulated.

There being no further business, the Chairman closed the meeting at 8.50pm.

SignedDate